

Ohio Board of Building Standards
Industrialized Units Online Plan Submission
User Guide

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Login with old account information

If you had an active account on the previous version of IUPlans you will be able to login to the new system with that information. You will then be prompted to update your password so it meets the new password requirements.

Login

User ID:

Password:

After logging in with our old information you will be taken to a page where you will be required to complete the information in the form.

Password:

Confirm Password:

Email Address:

Confirm Email:

Secret Question 1:

Answer 1:

Secret Question 2:

Answer 2:

Secret Question 3:

Answer 3:

If your password does not meet the password requirement you will see the highlighted message.

New Password: very close PASSWORD (minimum of 8 characters at least 1 lowercase letter, 1 uppercase letter, 1 number, and 1 special character)

NOTE: password must be a minimum of 8 characters -- at least 1 lowercase letter, 1 uppercase letter, 1 number, and 1 special character !@# \$%^&*~()_ ONLY the special characters listed above are valid. Any other special characters will cause your password to be rejected.

Confirm Password:

Email Address:

Secret Question 1:

Answer 1:

Secret Question 2:

Answer 2:

Secret Question 3:

Answer 3:

Correct any mistakes on the form and then click the Submit button.

Password: Medium

Confirm Password:

Email Address:

Confirm Email:

Secret Question 1:

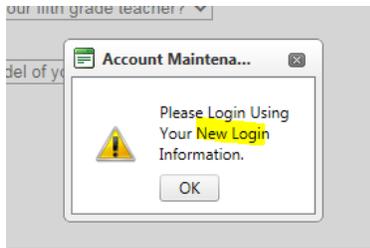
Answer 1:

Secret Question 2:

Answer 2:

Secret Question 3:

Answer 3:



After the new information is saved you will be taken to the login screen. Where you will use the new password you just saved to login.

User ID:

Password:

New Account Setup

If you are creating a new account you will receive an email with your UserID and a link. When you click the link it will take you to page that requests additional account information.



You will need to supply the following:

- A password that meets the highlighted password requirement.
- A valid email address where account information will be sent.
- Secret questions and answers which will be used to recover forgotten passwords.

Commerce - BBS - IU Plans

New Password:

NOTE: password must be a minimum of 8 characters - at least 1 lowercase letter, 1 uppercase letter, 1 number, and 1 special character (@#%&*~!). ONLY the special characters listed above are valid. Any other special characters will cause your password to be rejected.

Confirm Password:

Email Address:

Secret Question 1:

Answer 1:

Secret Question 2:

Answer 2:

Secret Question 3:

Answer 3:

If your password does not meet the password requirement you will see the highlighted message.

New Password: Too Weak PASSWORD (minimum of 8 characters at least 1 lowercase letter, 1 uppercase letter, 1 number, and 1 special character)

NOTE: password must be a minimum of 8 characters -- at least 1 lowercase letter, 1 uppercase letter, 1 number, and 1 special character !@# \$%^&*~()_ ONLY the special characters listed above are valid. Any other special characters will cause your password to be rejected.

Confirm Password:

Email Address:

Secret Question 1:

Answer 1:

Secret Question 2:

Answer 2:

Secret Question 3:

Answer 3:

Please correct the password and click the Submit button.

New Password: Medium

NOTE: password must be a minimum of 8 characters -- at least 1 lowercase letter, 1 uppercase letter, 1 number, and 1 special character !@# \$%^&*~()_ ONLY the special characters listed above are valid. Any other special characters will cause your password to be rejected.

Confirm Password:

Email Address:

Secret Question 1:

Answer 1:

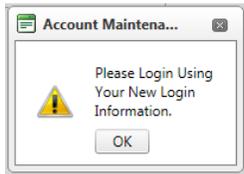
Secret Question 2:

Answer 2:

Secret Question 3:

Answer 3:

After your account has been updated you will be directed to the login page.



Please login with the NEW password you just created.

User ID:

Password:

Forgot Password

To recover a lost password you will need to know the User Id its associated email address and the answer to the secret questions that were established when the account was set up. If you do not know all this information you will have to contact BBS and have your account reset.

Click the Forgot Password button

User ID:

Password:

Enter the User ID and email address for the account and click the Submit button.

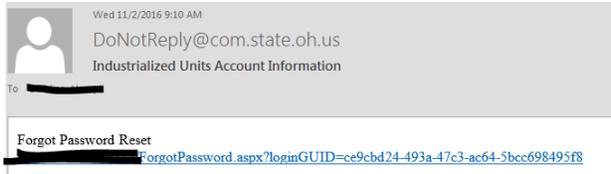
PASSWORD RECOVERY

If you have forgotten your password, please enter your email address below and we'll send you an email to reset it.

User ID:

Email:

If the UserId and email address provided match what is stored in the system. That email address will receive an email that will include a link.



Click the link and you will be taken to a page where you can change your password. Complete the form making sure to provide a password that meets the requirements and answer the secret question correctly.

Password:

Confirm Password:

Secret Question: **What was the make and model of your first car?**

Answer:

If your password does not meet the password requirements you will see the highlighted message.

Password: **Weak** **PASSWORD (minimum of 8 characters at least 1 lowercase letter, 1 uppercase letter, 1 number, and 1 special character)**

Confirm Password:

Secret Question: **What was the make and model of your first car?**

Answer:

Password: **Medium**

Confirm Password:

Secret Question: **What was the make and model of your first car?**

Answer:

Note: You cannot use previous passwords. You will get the highlighted message if you attempt to use a previous password as your new password.

Password: **PASSWORD (can't use previous passwords)**

Confirm Password:

Secret Question: **What was the make and model of your first car?**

Answer:



After submitting the new password information you will be taken to the login screen. Login with the password you just created.

User ID:
Password:

Successful Login

After a successful login you will see the main menu area of the application.

The screenshot shows the main menu area of the application. At the top, there is a dark red header with a home icon, the text "Commerce - BBS - IU Plans", and a "Log-Out Home" link. Below the header, the page is organized into several sections:

- General Information:** Contains three columns of information: "Manufacturer Information" (with an "Update Manufacturer Information" button), "Contact Information" (with an "Update Contact Information" button), and "Login Information" (with an "Update Login Information" button). Each column shows some redacted text and "Columbus, OH".
- Plan Processing:** Contains two columns. The left column has a "Submit a new project plan" section with a list of requirements (Project Contact Information, Project Plan That Will Be Uploaded, Payment Information) and a "Submit Plan" button. Below it is a "Pay an outstanding fee for a project or insignia request" section with requirements (Invoice Information, Payment Information) and a "View Invoices" button. The right column has a "View Project Status" section with a list of actions (Check Project Status, Make Payment, Upload Additional Information) and a "Project Status" button. Below it is an "Upload Additional Information" section with requirements (Original Project Number, Additional Project Information (pdf)) and an "Additional Information" button.
- Insignias and Shipping Reports:** Contains two columns. The left column has a "Request new insignias" section with requirements (Contact Information, Shipping Information, Payment Information). The right column has a "Shipping Reports" section with requirements (Associated Project Number, Serial Number, Insignia Number, Date Shipped and Offline, Temporary Final Location).

Submit a new Project

To submit a new project click the Submit Plan button under the Plan Processing section. Note the information needed to submit a plan.

This screenshot shows the "Submit a new Project" form. It is divided into two columns. The left column contains:

- A "Submit a new project plan" section with a "Submit Plan" button highlighted in yellow.
- A "Pay an outstanding fee for a project or insignia request" section with a "View Invoices" button.

The right column contains:

- A "View Project Status" section with a "Project Status" button.
- An "Upload Additional Information" section with an "Additional Information" button.

Complete the form with the required information. The email address will be where updates will be sent regarding this specific project.

Project Contact Information

Contact Name: Related Project:

Contact Email: Occupancy Type:

Contact Phone: Construction Type:

Project Description (Model Name/Number or System Description):

Notes:

Plans Upload

Next you will need to upload the plans that are to be reviewed.

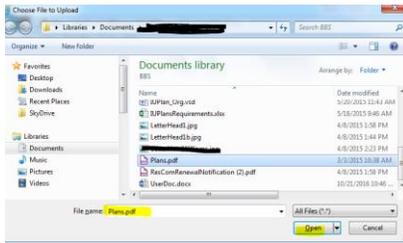
Click Select and Browse to the plans on your local harddrive.

Project Plans Upload

Note: Plans must be in .pdf format.



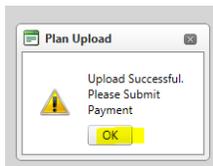
Select the plans and click Open.



You will see the selected plan in the list above the Upload button. If you need to change the file click remove and begin the upload process again. Or, click Upload to submit the plans.

Project Plans Upload

Note: Plans must be in .pdf format.



After a successful upload you will see the invoice for this project. You can print this invoice for your records. From this screen you can Pay Online or Mail a Payment, we suggest Pay Online.

Online Payment

Pay Online **Mail Payment**

1 of 1 | Export to the selected format | Export



Department of Commerce

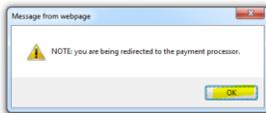
John R. Kasich, Governor
Jacqueline T. Williams, Director

INVOICE # 10307 TOTAL \$135.00 PROJECT# [REDACTED] DATE 10/25/2016

INVOICE
DATE DUE 12/9/2016

No	DESCRIPTION	QTY	UNIT PRICE	LINE TOTAL
10305	Application Fee	1	\$135.00	\$135.00
			Sub Total	\$135.00
			TOTAL	\$135.00

After clicking Pay Online you will be sent to the payment processor.



You can select either Credit Card or Electronic Check



Ohio Department of Commerce
Division of Industrial Compliance

Industrialized Unit Plans

Credit Card
 Electronic Check

Technical Support
If you need technical support for this online payment processing application, please send an email to EPPlans@com.state.oh.us

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Enter your payment information

Enter Payment Information

Please enter your credit card payment and billing information below. All of the fields marked with an asterisk are required.
The following link provides information regarding the [card security code](#).

Commerce - Industrialized Unit Plans (BETA) Payment Summary

Items: Quantity: 1 Description: Application Fee IU020907154: 1 HRS Price: \$135.00 Total: \$135.00
Total: \$135.00

Payment Information

* Credit Card Number: [REDACTED] * Credit Card Type: [REDACTED]
* Expiration Month: [REDACTED] * Expiration Year: [REDACTED]
* Card Security Code: [REDACTED]

Billing Information

First Name: [REDACTED] Middle Name: [REDACTED]
* Last Business Name: Test * Phone: 6146551212
* Address Line 1: Test St Address Line 2: [REDACTED]
* City: Columbus * State/Province/Region: OH
* Zip Postal Code: 43214 Country: [REDACTED]
Email: [REDACTED]

Continue

Technical Support
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When you confirm the information entered is correct your payment will be processed.

Commerce - Industrialized Unit Plans (BETA) Payment Summary

Items: Quantity: 1 Description: Application Fee [REDACTED] HRS Price: \$135.00 Total: \$135.00
Total: \$135.00

Payment Information

* Credit Card Number: [REDACTED] * Credit Card Type: [REDACTED]
* Expiration Month: [REDACTED] * Expiration Year: [REDACTED]
* Card Security Code: [REDACTED]

Billing Information

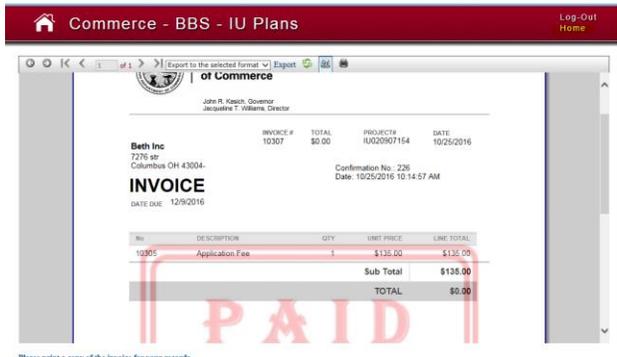
First Name: Middle Name:
Last Business Name: Test * Phone: 6145551212
* Address Line 1: Test St Address Line 2:
* City: Columbus * State/Province/Region: OH
* Zip Postal Code: 43215 Country:
Email:

[Confirm](#) [Back](#)

Technical Support
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After the payment has been processed you will be returned to the IUPlans application receipt page. Here you can print your receipt and then Log Out or click Home to return to the main menu page.



Project Status

The project status page will allow you to check the status of any submitted project. This includes payment and invoice information.

Plan Processing

Submit a new project plan.
Please have the following information ready before attempting to submit a plan.

- Project Contact Information
- Project Plan That Will Be Uploaded
- Payment Information

[Submit Plan](#)

View Project Status.

- Check Project Status
- Make Payment
- Upload Additional Information

[Project Status](#)

Pay an outstanding fee for a project or insignia request.
Please have the following ready before trying to pay a fee.

- Invoice Information
- Payment Information

[View Invoices](#)

Upload Additional Information.
Please have the following information before submitting additional information.

- Original Project Number
- Additional Project Information (pdf)

[Additional Information](#)

Sorting and Filtering Data

You can sort a column by clicking on the column titles. You can also filter results using the textboxes at the top of the columns.

Project Number	Model Number	StatusDescription
IU020907154	Test Project	Ready For Review
IU020904889	TEST WITH NEW PAYMENT ENGINE	Application And Plan Received
IU020904379	FINAL TEST BEFORE GO LIVE	Ready For Review
IU020904897	TEST PLEASE IGNORE	Ready For Review
IU020904377	TEST FROM PRODUCTION FOR FILE MOVE	Ready For Review
IU020904859	TEST IGNORE	Application Received
IU020906545	TEST IGNORE	Application Received
IU020901755	TEST FOR PAYMENT	Application Received
IU020907125	TEST - IGNORE	Application And Plan Received
IU020904378	Testing after CBOSS updates 2011081	Ready For Review

Project Number	Model Number	StatusDescription
020907154		
IU020907154	Test Project	Ready For Review

To see invoice information click the arrow on the left side of the grid.

Project Number	Model Number	StatusDescription	
020907154			
IU020907154	Test Project	Ready For Review	
Project Invoices			
Invoice Number	Invoice Balance	Invoice Date	Invoice Status
10307	\$0.00	10/25/2016	PAID

Upload Corrections

If you receive a request for additional information or corrections you can upload it using the project status page.

Plan Processing

Submit a new project plan.

Please have the following information ready before attempting to submit a plan.

- Project Contact Information
- Project Plan That Will Be Uploaded
- Payment Information

Submit Plan

View Project Status.

- Check Project Status
- Make Payment
- Upload Additional Information

Project Status

Pay an outstanding fee for a project or insignia request.

Please have the following ready before trying to pay a fee.

- Invoice Information
- Payment Information

View Invoices

Upload Additional Information.

Please have the following information before submitting additional information.

- Original Project Number
- Additional Project Information (pdf)

Additional Information

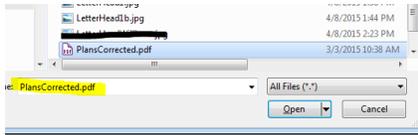
Find the project you need to submit corrections for then click the Upload Plan link.

Project Number	Model Number	StatusDescription
020907154		
IU020907154	Test Project	Corrections Required

Then follow the same steps when you uploaded the original plans.

Project Plans Upload

Note: Plans must be in .pdf format.

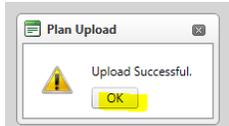


Project Plans Upload

Note: Plans must be in .pdf format.

● PlansCorrected.pdf × Remove

Upload



You can also submit additional information by clicking the Additional Information button from the main menu.

Upload Additional Information.

Please have the following information before submitting additional information.

- Original Project Number
- Additional Project Information (pdf)

Additional Information

Find the project, click the Upload Information link and follow the upload procedure.

IU020907154 × Search

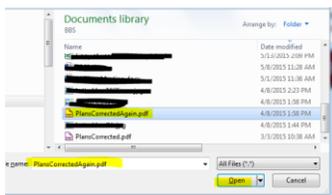
Project Number	Project Status	
IU020907154	Corrections Required	Upload Information

Project Plans Upload

Note: Plans must be in .pdf format.

Select

Upload



Project Plans Upload

Note: Plans must be in .pdf format.

● PlansCorrectedAgain.pdf × Remove

Upload

Pay for Approved Plans

If you receive an email indicating your plans have been approved but a review fee has been added because additional review time was required. You will need to pay the additional review fee before you are able to download the approved plan.

Test User:

The Plans for Project# IU020907154 have been approved.
Please note, a review fee has been added due to additional review time needed.

Missouri Department of Commerce
The Ohio Board of Building Standards
On Behalf of the Board

Go to the Project Status page

Plan Processing

Submit a new project plan.
Please have the following information ready before attempting to submit a plan.

- Project Contact Information
- Project Plan That Will Be Uploaded
- Payment Information

View Project Status.

- Check Project Status
- Make Payment
- Upload Additional Information

Find the plan with the fee you would like to pay and click the Make Payment link.

Project Number	Model Number	StatusDescription	
IU020907154	Test Project	Plans Approved Unpaid Review Fee	
Project Invoices			
Invoice Number	Invoice Balance	Invoice Date	Invoice Status
10307	\$0.00	10/25/2016	PAID
10308	\$250.00	10/26/2016	OPEN <input type="button" value="Make Payment"/>

You will see the invoice for the additional review fee. Click the Pay Online button.

1 of 1 | Export to the selected format | Export

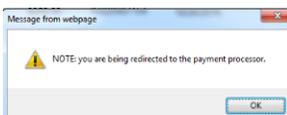
 **Department of Commerce**
John R. Kasich, Governor
Jacqueline T. Williams, Director

INVOICE # 10308 TOTAL \$250.00 PROJECT# IU020907154 DATE 10/26/2016

INVOICE
DATE DUE 12/10/2016

No	DESCRIPTION	QTY	UNIT PRICE	LINE TOTAL
10306	Project Review Fee	2.5	\$100.00	\$250.00
			Sub Total	\$250.00
			TOTAL	\$250.00

You will then be taken to the payment processor. The process will be the same as the original payment.



Industrialized Unit Plans

- Credit Card
- Electronic Check

Technical Support
If you need technical support for this online payment processing application, please send an email to EPlans@com.state.oh.us.

Industrialized Unit Plans

Enter Payment Information

Please enter your credit card payment and billing information below. All of the fields marked with an asterisk are required.
The following link provides information regarding the [card security code](#).

Commerce - Industrialized Unit Plans (BETA) Payment Summary

Items: Quantity: 1 Description: Project Review Fee IU020907154: 2.5 HRS Price: \$250.00 Total: \$250.00
Total: \$250.00

Payment Information

* Credit Card Number: <input type="text"/>	* Credit Card Type: <input type="text"/>
* Expiration Month: <input type="text"/>	* Expiration Year: <input type="text"/>
* Card Security Code: <input type="text"/>	

Billing Information

First Name: <input type="text"/>	Middle Name: <input type="text"/>
* Last/Business Name: <input type="text"/>	* Phone: <input type="text"/>
* Address Line 1: <input type="text"/>	Address Line 2: <input type="text"/>
* City: <input type="text"/>	* State/Province/Region: <input type="text"/>
* Zip Postal Code: <input type="text"/>	Country: <input type="text"/>
Email: <input type="text"/>	

[Continue](#)

Technical Support
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Industrialized Unit Plans

Confirm Payment Information

Please confirm that your credit card payment and billing information below is correct.

Commerce - Industrialized Unit Plans (BETA) Payment Summary

Items: Quantity: 1 Description: Project Review Fee IU020907154: 2.5 HRS Price: \$250.00 Total: \$250.00
Total: \$250.00

Payment Information

* Credit Card Number: <input type="text"/>	* Credit Card Type: <input type="text"/>
* Expiration Month: <input type="text"/>	* Expiration Year: <input type="text"/>
* Card Security Code: <input type="text"/>	

Billing Information

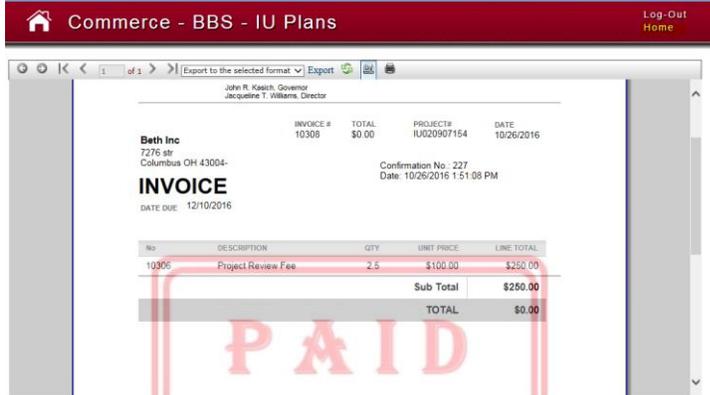
First Name: <input type="text"/>	Middle Name: <input type="text"/>
* Last/Business Name: <input type="text"/>	* Phone: <input type="text"/>
* Address Line 1: <input type="text"/>	Address Line 2: <input type="text"/>
* City: <input type="text"/>	* State/Province/Region: <input type="text"/>
* Zip Postal Code: <input type="text"/>	Country: <input type="text"/>
Email: <input type="text"/>	

[Confirm](#)

[Back](#)

Technical Support
If you need technical support for this online payment processing application, please send an email to EPlans@com.state.oh.us.

After the payment processing has been completed successfully you will be return to the receipt page.



Please print a copy of the invoice for your records

If you click Home to go to the main menu then the Project Status button you will be able to download the approved plan.

Plan Processing

Submit a new project plan.

Please have the following information ready before attempting to submit a plan.

- Project Contact Information
- Project Plan That Will Be Uploaded
- Payment Information

Submit Plan

View Project Status.

- Check Project Status
- Make Payment
- Upload Additional Information

Project Status

Pay an outstanding fee for a project or insignia request.

Upload Additional Information.

Invoice Number	Invoice Balance	Invoice Date	Invoice Status
10307	\$0.00	10/25/2016	PAID
10308	\$0.00	10/26/2016	PAID



Insignia Requests

To request insignias click the Insignia Request button on the main menu page.

Insignias and Shipping Reports

Request new insignias.

Please have the following information before submitting a request

- Contact Information
- Shipping Information
- Payment Information

Insignia Request

Shipping Reports.

Please have the following information before submitting shipping report information.

- Associated Project Number
- Serial Number
- Insignia Number
- Date Shipped and Offline
- Temporary/Final Location

Shipping Reports

Provide the required information. This information will include the number of insignias requested as well as the delivery method.

Request For Industrialized Unit Insignias

Manufacturer	Mail To	Requestor
Manufacturer Name: [Redacted]	Use MFG Address: <input checked="" type="checkbox"/>	Requestor's Name: Test
Street Address: [Redacted]	Street Address: [Redacted]	Title: President
City: Columbus	City: Columbus	Phone No: (555)555-5555
State: Ohio	State: Ohio	Fax No: (555)555-5555
Zip: [Redacted]	Zip: [Redacted]	
Contact Person: test user	Contact Person: test user	

Insignias Requested

Number Requested	Price Per Insignia	Total Amt Due
10	\$50.00 EA	\$500.00

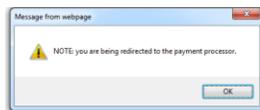
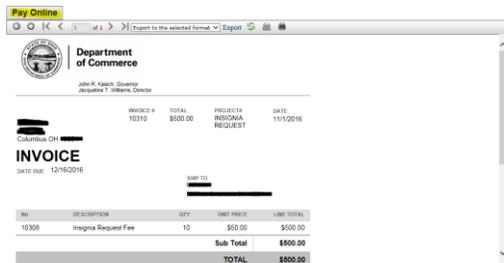
Delivery Method

Certified U.S. Mail

Submit Cancel



After submitting the request you will be required to pay for the insignias online. This process is the same as the other online payments.



Ohio.gov
Ohio Department of Commerce
Division of Industrial Compliance

Industrialized Unit Plans

Credit Card
 Electronic Check

Technical Support
If you need technical support for this online payment processing application, please send an email to IPPlans@com.state.oh.us.

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Enter Payment Information

Please enter your credit card payment and billing information below. All of the fields marked with an asterisk are required. The following link provides information regarding the [card security code](#).

Commerce - Industrialized Unit Plans (BETA) Payment Summary

Items: Quantity: 10 Description: Insignia Request Fee Price: \$50.00 Total: \$500.00
Total: \$500.00

Payment Information

* Credit Card Number: [REDACTED] * Credit Card Type: Visa
* Expiration Month: 02 - February * Expiration Year: 2018
* Card Security Code: [REDACTED]

Billing Information

First Name: [REDACTED] Middle Name: [REDACTED]
* Last Business Name: [REDACTED] * Phone: [REDACTED]
* Address Line 1: [REDACTED] Address Line 2: [REDACTED]
* City: [REDACTED] * State/Province/Region: [REDACTED]
* Zip Postal Code: [REDACTED] X Country: [REDACTED]
Email: [REDACTED]

[Continue](#)

Technical Support
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Confirm Payment Information

Please confirm that your credit card payment and billing information below is correct.

Commerce - Industrialized Unit Plans (BETA) Payment Summary

Items: Quantity: 10 Description: Insignia Request Fee Price: \$50.00 Total: \$500.00
Total: \$500.00

Payment Information

* Credit Card Number: [REDACTED] * Credit Card Type: Visa
* Expiration Month: [REDACTED] * Expiration Year: [REDACTED]
* Card Security Code: [REDACTED]

Billing Information

First Name: [REDACTED] Middle Name: [REDACTED]
* Last Business Name: [REDACTED] * Phone: [REDACTED]
* Address Line 1: [REDACTED] Address Line 2: [REDACTED]
* City: [REDACTED] * State/Province/Region: [REDACTED]
* Zip Postal Code: [REDACTED] X Country: [REDACTED]
Email: [REDACTED]

[Confirm](#) [Back](#)

Technical Support
If you need technical support for this online payment processing application, please send an email to EPPlans@com.state.oh.us.

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After your payment has been successfully processed you will return to the receipt page.



Shipping Reports

To submit a shipping report click the Shipping Reports button on the main page.

Insignias and Shipping Reports

Request new insignias.

Please have the following information before submitting a request.

- Contact Information
- Shipping Information
- Payment Information

Shipping Reports.

Please have the following information before submitting shipping report information.

- Associated Project Number
- Serial Number
- Insignia Number
- Date Shipped and Offline
- Temporary/Final Location

Insignia Request

Shipping Reports

Click the Add new record link at the top of the grid.

+ Add new record					Refresh
Preparer First Name	Preparer Last Name	Preparer Phone	Preparer Email	Report Month	
>		(614) 555-1212		07/2007	Edit
>		(614) 555-1111		06/2007	Edit
>		(238) 412-3421		12/2015	Edit

Complete the report's general information form and click insert.

+ Add new record	
Preparer First Name	Preparer Last Name
Preparer First Name:	<input type="text" value="Test"/>
Preparer Last Name:	<input type="text" value="User"/>
Preparer Phone:	<input type="text" value="(614)555-5555"/>
Preparer Email:	<input type="text" value="test@test.com"/>
Report Month:	<input type="text" value="10/2016"/>
<input type="button" value="Insert"/> <input type="button" value="Cancel"/>	

After inserting the new shipping report record click the arrow on the left side of the row. The row will expand down allowing you to add details to the report.

+ Add new record					Refresh	
Preparer First Name	Preparer Last Name	Preparer Phone	Preparer Email	Report Month		
>				07/2007	Edit	
>				06/2007	Edit	
>				12/2015	Edit	
>	Test	User	(614) 555-5555	test@test.com	10/2016	Edit

To add details to the shipping report click the Add New Record link.

+ Add new record													Refresh	
Approved Project	Serial Number	Insignia Number	Date OffLine	Date Shipped	Final Address1	Final City	Final State	Final Zip	Final County	Temp Address1	Temp City	Temp State	Temp pZip	Temp County
No child records to display.														

Complete the shipping report detail form and then click the insert link. Note, the shipping report must be tied to an APPROVED PROJECT.

+ Add new record													Refresh	
Approved Project	Serial Number	Insignia Number	Date OffLine	Date Shipped	Final Address1	Final City	Final State	Final Zip	Final County	Temp Address1	Temp City	Temp State	Temp pZip	Temp County
Approved Project:	<input type="text" value="A000907154"/>				Final Address1:	<input type="text" value="Test"/>				Temp Address1:				
Serial Number:	<input type="text" value="106220452"/>				Final City:	<input type="text" value="Test City"/>				Temp City:				
Insignia Number:	<input type="text" value="1"/>				Final State:	<input type="text" value="OH"/>				Temp State:				
Date OffLine:	<input type="text" value="10/2/2016"/>				Final Zip:	<input type="text" value="43213"/>				Temp pZip:				
Date Shipped:	<input type="text" value="10/11/2016"/>				Final County:	<input type="text" value="Franklin"/>				Temp County:				
<input type="button" value="Insert"/> <input type="button" value="Cancel"/>														
No child records to display.														



After inserting the detail you can continue to add more or edit the existing one. To add more click the add new record link again. To edit an existing item click the Edit link on the right side of the row you would like to edit.

▼	Test	User	(614) 555-5555	test@test.com	10/2016	Edit									
+ Add new record Refresh															
Approved Project	Serial Number	Insignia Number	Date OffLine	Date Shipped	Final Address1	Final City	Final State	Final Zip	Final County	Temp Address1	Temp City	Temp State	Temp pZip	Temp County	Edit
BU02007154	10520452	1	10/1/2016	10/11/2016	Test	Test City	OH	43213	Franklin						Edit